**Application Form for Dean’s Award (Research Excellence) 2020/21**

1. **Personal details of Nominated SCE Staff**

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| **Part A** : Please 🗹 the appropriate option below:  |
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| 🞏 Application for Individual Award *(please fill in Part A only)*  |
| 🞏 Application for Group Award (*please fill in Parts A & B*)  |
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| Name of Staff/ Team leader : |  | Division : |  |
| Current Post : |  | Current Post since :  |  |
| Current Contract Period :  | From : | To: |  |
| Date Joined SCE :  |  | Service Years:  |  |
|  |  |  |  |
| **Part B** : Please provide personal details of team members below. *Please extend the Team member list if necessary*. |
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| **Team member 1** |  |  |
| Name of Staff :  |  | Division : |  |
| Current Post : |  | Current Post since :  |  |
| Current Contract Period :  | From : | To: |  |
| Date Joined SCE :  |  | Service Years:  |  |
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| **Team member 2 (if any)** |  |  |
| Name of Staff :  |  | Division : |  |
| Current Post : |  | Current Post since :  |  |
| Current Contract Period :  | From : | To: |  |
| Date Joined SCE :  |  | Service Years:  |  |
|  |
| **Team member 3 (if any)** |  |  |
| Name of Staff :  |  | Division : |  |
| Current Post : |  | Current Post since :  |  |
| Current Contract Period :  | From : | To: |  |
| Date Joined SCE :  |  | Service Years:  |  |

1. **Track Record of Research-related activities of the Nominated Staff in the past 5 years within SCE:**

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| Please list in detail the following aspects of the nominated staff/ team:  |
| 1. List of quality Scholarly Work (e.g. Research publications (with impact factor), Conference presentations/ papers etc.)
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| 1. Evidence of recognition in the field (e.g. invitations to be keynote speakers in international conferences, and/or member of the editorial board for refereed journal publications etc.)
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| 1. List of award of major external research grant or consistent and active engagement in consultancy projects
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| 1. Overall comments/ Personal statement, if applicable (e.g. special contribution in research to the School)
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 *\* Please extend the table if necessary.*

**Remarks:**

1. The information provided will be kept strictly confidential, and will be used only for processing the nomination under review and presented to the Dean’s Award (Research Excellence) Selection Panel (DASP) and the Research Management Committee (RMC) in appropriate meetings for consideration.
2. The Award is not applicable to Division Head/Director/Chairperson of Research Management Committee.
3. **Declaration of the Nominated SCE Staff/ Team leader**

Please 🗹 the appropriate option:

🞏 This application is a self-nomination supported by Division Head/Director concerned.

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🞏 This application is a nomination by (Title and full name of the \*Supervisor/Division Head/Director concerned.)

I hereby confirm that all the information contained in this form is accurate and truthful.

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| Signature of Nominated SCE StaffTitle and full name: Position: Date:  |

1. **Nomination by Supervisor/ Division Head/Director concerned** *(not applicable to self-nomination)*

I hereby nominate the staff member for receiving the Dean’s Award (Research Excellence).

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| Signature of the Nominator Title and full name: Position: Date:  |

1. **Recommendation**

I \*recommend / do not recommend the staff member for receiving the Dean’s Award (Research Excellence).

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| Signature of Head/Director of Division Title and full name: Date: |

*\* Please delete whichever inappropriate.*