

SECONDARY SCHOOL TEACHERS IN-SERVICE TRAINING PROGRAMME
COMMISSIONED BY THE EDUCATION BUREAU

中學教師學生訓育及輔導證書課程 (2026/27)

Certificate Course on Student Guidance and Discipline for Teachers of Secondary Schools (2026/27)

入學申請 Application for Admission

校長推薦 School Head's Recommendation (表格 Form A2)

(* 請刪去不適用者。Please delete as appropriate.)

1. 本人推薦 _____ (申請人姓名) 先生/女士* 申請以上課程

I nominate **Mr./Ms.*** _____ (name of applicant) to apply for the captioned course
(請在合適方格加上✓號。Please tick the appropriate box.)

以助申請人的專業發展 For applicant's professional development

以配合學校的需要 For school's needs

其他原因 For other reasons

(必須註明 Must specify _____)

2. 在2026/27學年，申請人 將會/不會 * 成為本校訓輔組的成員。

The applicant **will be / will not be** * a member of the student guidance/discipline team in our school in the 2026/27 school year.

3. 本人明白以上課程是由教育局撥款，若提名的教師獲取錄，本校將會安排他/她* 出席所有課堂，以完成這課程。如獲取錄教師因學校事務缺席課堂，本校會提供由校長簽發的缺席證明。

I understand that this course is funded by the Education Bureau (EDB). If our nominee is accepted, we shall make necessary arrangements to allow **him/her*** to attend all class sessions in order to complete the course. **If our nominee is absent from the class(es) due to school duties, we shall provide school letter(s) signed by the school head as proof.**

4. 本人明白本課程取錄條件之一為申請人必須獲得本人於2025/26學年所作的推薦，如獲取錄的教師於2026/27學年轉教他校，其2026/27課程的入學資格或會被取消。

I understand that the applicant is accepted based on my recommendation in the 2025/26 school year. If the applicant changes his/her serving school in the 2026/27 school year, his/her admission to the 2026/27 course may be cancelled.

校長簽名 School Head's Signature

校長姓名 School Head's Name

校印 School Chop

學校名稱 School Name (以英文正楷填寫 in English BLOCK Letters)

學校編號 School Code (六位數字 6 digits)

日期 Date

申請人須於截止報名日期(2026年6月10日)或之前，將已簽妥的「校長推薦」(表格A2) PDF 檔案，連同本課程的網上「附加表格」(表格A1)一併遞交。獲取錄的申請人，須於入學時將已簽妥的「校長推薦」正本交予本院。

Applicants are required to submit a **PDF file** of the signed **School Head's Recommendation (Form A2)** together with the online **Supplementary Form (Form A1)** by the application deadline (**10 June 2026**). Successful applicants will be requested to submit the **original** copy of the signed **School Head's Recommendation** to our School upon admission.