

## Hong Kong Baptist University School of Continuing Education

### ----- Summary of resources to support students with SEN -----

*Prepared by Student Development Centre (as of 27 Feb 2024)*

#### 1. Learning Aids and Equipment

To accommodate the diverse needs of students, assistive equipment and software are available for loan. For eligible registered students with Special Educational Needs (SEN), students are eligible to borrow the assistive equipment and software listed in the table below. If there is any device, equipment or software that students find helpful but is not on the list, teaching and administrative staff and students are welcome to approach and discuss with SDC.

Main Target Type of SEN	Equipment/Facilities	Specification	Function
Physical Disabilities	Height Adjustable Tables 升降式書檯	W95cm x D60cm x H68~H113cm	Table height is adjustable for wheelchairs with different height levels, to facilitate students with physical disabilities in the classroom and Library.
	Motorized height adjustable tables 電動升降式書檯	W100cm x D60cm x H69.5~110cm	
	Patient Positioning Home Care Kit (5-in-1) 病患轉移系統居家套裝 (5合1)	Foldable: (1) Transfer Sheet, (2) Transfer Belt, (3) Secured Belt, (4) Extensive Belt and (5) Soothing Gloves (1)轉移墊, (2)傳送帶, (3)安全帶, (4)寬腰帶, (5)舒緩手套	Mobility aids help staff to guide and to transfer students with physical disabilities from place to place while providing a secure hold.
	Adjustable Footrest 可調式腳踏板	45cm wide platform	Portable device to reduce students with physical disabilities' strain and fatigue on legs, back and neck.
	Adjustable Book Stand 可調式書架	Adjustable height and angle book stand with paper clips Size: 38.1cm x 25.4cm x 3.8cm	Portable device to allow students with physical disabilities promoting proper posture for better spinal health.
	Wireless Trackball Mouse 無線滑鼠	Ergonomic mouse with trackball	Small device to help students with physical disabilities reduce muscle fatigue in their hand, wrist, and forearm.
	Laptops on MacOS and Windows platforms 筆記型電腦	Lenovo ThinkPad E15 with 15.6" Display MacBook Air with 13.3" Display	Students with SEN can borrow the laptop with preloaded accessibility settings and software for lectures and study; and for students with SEN who are eligible to use computers for exams.

Main Target Type of SEN	Equipment/Facilities	Specification	Function
Hearing Impairment	Bluetooth Stereo Transmitter 藍牙發射器(立體聲)	Portable transmitter with Bluetooth connectivity Size: 6cm x 2cm x 1cm	Microphone transmitter dedicated for all conversations that occur over distance and transmit the sound to the students with hearing impairment's hearing aids or headset via Bluetooth.
	Portable Induction Loop System 隨身感應環系統	Generates a loop listening field of approx. 1.2m	Induction loop system helps students with hearing impairment who use a hearing aid or loop listener to hear sounds more clearly by reducing or cutting out background noise.
	Voice Recorder 錄音筆	8GB Voice Recorder	Portable small device with high-quality built-in microphone, to help students with hearing impairment to quickly record lectures and take notes.
Hearing Impairment / Specific Learning Difficulties	Tablet 平板電腦	10.2" iPad Wi-Fi 256GB with Apple Pencil Preloaded Applications: Microsoft Lens Notability	Tablet with audio note-taking app helps students with difficulties in listening to lectures and reading course materials to record lectures and take notes.
Visual Impairment	Adjustable Desk Lamp 可調式檯燈	LED Desk Lamp with 4 color temperatures and brightness adjustment bar Size: 34.2cm x 18.6cm	Portable LED desk lamp offer adjustable illumination and better positioning, to help low vision students read or do close/detailed work.
	Handheld Manual Magnifier 手提放大器	Clover 6 Handheld video magnifier with a 5.5" touchscreen display and up to 35x magnification	Handheld device to provides sharp, clear images that are easily viewed in various magnification levels and color modes, to help students with low vision read notes or do close/detailed work in lectures.
	Portable Magnifiers Device 桌面放大機	Clover Book Pro Portable video magnifier with a 12.5" screen, up to 60x magnification, and OCR and text-to-speech function	Foldable device with a large display screen and sufficient reading and writing space. Use the tactile controls or touch screen to zoom and pan around live view or captured images. Device to help students with low vision read or do close/detailed work in lectures.
	Smart Pen 智能翻譯筆	Smart Translator Pen with 3.5" touch screen	Portable small device with scan translation, voice intercom translation, OCR, and text-to-speech features in different languages, to help students with low vision read by hearing the texts.
	Talking Calculators 發聲計算機	Orion TI-84 Plus with earphone	Talking calculator for mathematics, scientific and graphing purpose, to help students with low vision calculate by hearing the correct buttons.
	Wireless Large Font Keyboard 無線大字體鍵盤	Large font print keyboard with high contrast keys	Easy-to-read keyboard helps students with vision impairments to read the keyboard and type easier.
	Wireless Headphones 無線耳機	Wireless headphone with microphone	Small hardware to support students with low vision during zoom lesson with using computers/iPad note taking or speech-to-text functions.

<b>Main Target Type of SEN</b>	<b>Equipment</b>	<b>Specification</b>	<b>Function</b>
Attention- Deficit/Hyperactivity Disorder	Bouncy Bands 彈力帶	For 4 types of furniture: (1) Desk, (2) Chair, (3) Rolling Chair and (4) Wide Desk	Foot steeper to help ADHD students release excess energy, anxiety and increase their concentration during lectures.
Attention- Deficit/Hyperactivity Disorder and Autism Spectrum Disorder	Wiggle Seat 搖擺座墊	Inflatable wobble seating cushion with pump	A cushion to help calm ADHD or ASD students to focus and increase concentration during lectures.

## **2. Special Library Support**

Specialized facilities are available in the Special Needs User Room for eligible registered students with SEN.

### **a. Shek Mun Campus**

Location: Shek Mun Campus Library, 4/F Shek Mun Campus

Opening hours: 8:30 am – 10:00 pm (Mon-Fri)/ 9:00am-6:00pm (Sat)

Counter service hours: 8:30 am – 10:00 pm (Mon-Fri)/ 9:00am-6:00pm (Sat)

<b>Specialized Facilities</b>	
Adjustable Furniture 可調式傢俬	Motorized height adjustable tables 電動升降式書檯
	Height adjustable chairs 可調式椅子
Braille System 點字系統	Focus 40 Blue Braille Display 點字顯示器
	Juliet 120 Braille embosser 點字列表機
Computing, Scanning & Printing 電腦、掃瞄及打印	Desktop computer 桌上電腦
	Flatbed scanner 掃瞄器
	B/W Printer 打印機
Magnifying Devices 放大裝置	Merlin Ultra HD22" desktop video magnifier 桌面放大機
Software 軟件	NVDA Screen Reading Software NVDA讀屏軟件
	JAWS Screen Reading Software JAWS讀屏軟件
	Windows Light (晨光) Screen Reading Software 晨光讀屏軟件
	MAGic Magnification Software with Speech MAGic放大連語音軟件
	BRITE (亮點) Braille Translation Software 亮點點字編輯轉譯程式
	EasyDots 點寫易輸入法 2.0

**b. Kowloon Tong Campus**

Location: 4/F, HKBU Main Library

Opening hours: 8:30 am – 11:00 pm (Mon-Fri) / 9:00 am – 9:00 pm (Sat) / 1:00 pm – 7:00 pm (Sun)

Counter service hours: 9:00 am – 10:30 pm (Mon – Fri) / 10:00 am – 7:00 pm (Sat) / 1:00 pm – 7:00 pm (Sun)

For the most updated information of specialized facilities, please visit: <https://library.hkbu.edu.hk/using-the-library/facilities/room-bookings/sn-rooms/>

<b>Specialized Facilities</b>	
Adjustable Furniture 可調式傢俬	Electric Height Adjustable Desks with Digital Control Panel 電動升降式書檯(附控制面板)
	Height Adjustable Chairs 可調式椅子
	Multifunctional Mini Tablestand 多功能迷你桌面架
Braille System 點字系統	Focus 40 Blue Braille Display 點字顯示器
	Juliet Pro 60 Braille Embosser 點字列表機
	Index Basic D V4 Braille Embosser 點字列表機
	Tactile Graphic Maker 凸圖制作器
Computing, Scanning & Printing 電腦、掃瞄及打印	PC with 27" Monitor x 4 桌上電腦
	iMac x 2 iMAC桌上電腦
	MacBook Pro x 1 MacBook Pro 筆記型電腦
	A3 Book Scanner 掃瞄器
	Document Scanner with ADF 掃瞄器
	Portable Scanner 便攜式掃描儀
	Writing Pad 寫字板
	Voice Input Devices 語音輸入裝置
	Trackball 軌跡球
	USB Microphone USB麥克風
	Talking Calculator 發聲計算機
	Tactile Drawing Board 觸覺畫板
	Acrobat Long Arm Video Magnifier 電子放大鏡

Magnifying Devices	Prodigi Tablet Handheld Electronic Magnifier
放大裝置	手提電子放大器
	Optelec Compact 7HD Electronic Magnifier 電子放大器
Multimedia 多媒體	Ruby Electronic Magnifier 電子放大器
	Digital TV, Blu-ray Disk (Region A), DVD (all codes), VHS, CD, Cassette 數碼電視、藍光碟(A區)、DVD、VHS、CD、卡式磁帶
Software 軟件	NVDA Screen Reading Software NVDA讀屏軟件
	JAWS Screen Reading Software JAWS讀屏軟件

<b>Specialised Facilities</b>	
	ClaroRead Text to Speech Software ClaroRead 文字語音轉換軟體
	ZoomText Magnification Software Zoom文字放大軟件
	ABBYY FineReader OCR Software FineReader 是光學字元辨識系統
	亮點 (BRITE) Braille Translation Software 亮點點字編輯轉譯程式
	“點寫易”輸入法 2.0
	MathCast 數學方程編輯器

**For Enquiries:**

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3. Digital and Multimedia Services Section, Kowloon Tong Campus Library, Tel: 3411 5239, Email: [libms@hkbu.edu.hk](mailto:libms@hkbu.edu.hk)