NOTES FOR APPLICANTS
MSC ENVIRONMENTAL POLLUTION CONTROL
MIDDLESEX UNIVERSITY

Application Procedures:

1. Applicants should:
   • Submit in duplicate by photocopy
     a) Completed application form;
     b) Confidential Recommendation from referees;
     c) Full sets of photocopies of credentials including academic records, transcripts and certificate of awards; evidence of English proficiency such as TOEFL, IELTS or other English test, where applicable;
     d) Official English translations are required for documents in another language. You must provide full and complete details to ensure that a quick assessment of your qualifications can be made.
   • Attach two passport-sized photo.
   • Pay the application fee of HK$200 by cheque made payable to “Hong Kong Baptist University”. The application fee is non-refundable.

2. All application documents should be put in an envelope on which marked “Application for MSc Environmental Pollution Control (Middlesex University)”

3. Applications must be submitted either by post or by hand to:

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<tr>
<th>Address</th>
<th>Office Hours</th>
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<tbody>
<tr>
<td>School of Continuing Education Hong Kong Baptist University</td>
<td>• 10:00am-8:00pm (Monday to Friday)</td>
</tr>
<tr>
<td>5/F, David C. Lam Building</td>
<td>• 2:00pm-5:00pm (Saturday)</td>
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<tr>
<td>34 Renfrew Road</td>
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<td>Kowloon Tong, Kowloon</td>
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4. The University reserves the right to reject an applicant if his/her English proficiency is not up to the required standard.

5. Information provided in the application will be used for (a) selection of admission to the programme; (b) filing in student record if admitted. Information of unsuccessful candidates will be destroyed after the completion of admission exercise.

All applicants will receive written acknowledgement within 7 working days from the date of application submission. Successful applicants will be required to present their original copies of credentials for verification at the time of registration. Places will be offered to qualified applicants on a first-come-first-served basis. Early application is recommended.