Bachelor of Computing (Electronic Commerce)

NOTES TO APPLICANTS

Places will be offered to qualified applicants on a first-come-first served basis. Early application is encouraged.

PROCEDURES:

1. Applicants should prepare 2 sets of application documents as follows:
   
   **Set 1**
   - a completed University of South Australia application form [attached];
   - a full set of photocopies of credentials including transcripts and certificates of awards (evidence of English proficiency, such as TOEFL, IELTS, A-level, HKCEE, GCE English Test results, should be included in the application);

   **Set 2**
   - a photocopy of complete University of South Australia application form;
   - a full set of photocopies of credentials including transcripts and certificates of awards (should be the same as that for set 1);
   - a photocopy of HKID card;
   - a passport size photo; and
   - an application fee of HK$200 by cheque made payable to “Hong Kong Baptist University” which is non-refundable.

2. All application documents should be contained in an envelope on which marked “Application for Bachelor of Computing (Electronic Commerce), UniSA”.

3. Application should be submitted either by post or by hand to the Headquarters of the School of Continuing Education, Hong Kong Baptist University within the application period.

Address:  
School of Continuing Education  
Hong Kong Baptist University  
2/F., Franki Centre  
320 Junction Road  
Kowloon

Office Hours:  
9:00am - 8:00pm (Monday to Friday)  
9:00am - 12:00nn (Saturday)

Incomplete application materials will affect the process of admissions to the programme.

All applications will be assessed individually for credit exemption and a written acknowledgment will be received in about one and a half months from the due date of the application. Credit is assessed within the application/admission procedure of the programme. Additional credit will not be assessed except where entry is granted on a part qualification, or in special circumstances. All the documents must be submitted within the first month after commencement and an administration fee of HK$350 will apply.

Successful applicants will be required to present their original copies of credentials for verification at the time of registration.

According to the Personal Data (Privacy) Ordinance, all unsuccessful applications will be discarded immediately after the admission exercise is complete.

ENQUIRIES:  
Tel – 3411 2723 (Ms Ivy Wong)  
Fax – 3411 5484  
Email – bcomp@hkbu.edu.hk

It is a matter of discretion for individual employers to recognise any qualification to which this course may lead. Exempted Course at Non-local Courses Registry, Education and Manpower Bureau (Reference number: 410690)