

Hong Kong Baptist University Shek Mun Campus Library (SMCL) Library Card Application Form

This application is for current SCE part-time Certificate / Diploma students for access to Shek Mun Campus Library only. The card is valid for 1 year from the date of issue.

Type of card (Please "✓" one)

Borrower Reader

Please complete the form in **Block Letters**.

Name (as shown on student ID Card) _____ (Eng)

_____ (Chi)

Student ID No. _____ Student ID Expiry Date _____

Sex _____ Course _____

Home Address _____

Tel. Home _____ Mobile/Office _____

E-mail _____

(will be used as the correspondence address)

Please
submit
one recent
photograph.
(Do not paste!)

I wish to apply for a Library Card of Shek Mun Campus Library and agree to observe the regulations currently in force.

Signature _____ Date _____

The Library will only keep the personal data of valid Library users. We will not disclose any personal data we collected from you to any other party in a manner that would identify you.

Details:

Type of Card	Fee (one year)	Privileges (in Shek Mun Campus Library only)
Reader Card	HK\$ 210	Access to resources in SMCL for reading purposes
Borrower Card	HK\$ 530	Access to resources in SMCL with the following borrowing privileges Quota: 10 volumes Loan period: 3 weeks Renewal: 4 times

Note:

Please submit the completed application form to the counter of Shek Mun Campus Library in person with one recent photograph of yourself with your name and student number on the back. Payment should be made by cash or by cheque with appropriate amount in Hong Kong dollars payable to "Hong Kong Baptist University".

Card pickup:

The card will be normally ready in 7 working days upon receipt of your completed application form. Please note that you are requested to come to Shek Mun Campus Library and sign for the Library Card in person. For enquiries, please contact us at 3411-3172, or email: libsmc@hkbu.edu.hk.

Card No.	Expiry Date	Received by	Date